Bright Days Preschool

Campbell United Methodist Church
1675 Winchester Boulevard ● Campbell CA 95008
Phone: 408-378-8422 ● E-mail: BrightDays@CampbellUnited.org

CHILD'S NAME _____
ADMISSION AGREEMENT

Basic Services

Bright Days Preschool is a licensed child care facility offering positive social values in a developmental program to all young children regardless of race, nationality or creed. For placement in the two-year-old class, children need to be at least two years of age. For placement in the 3s class, children need to be at least three years of age by January. For placement in the 4s, children need to be at least 4 years of age by January. Placement will be decided by the child's birthdate and the discretion of the staff.

Classes meet 5 days week with option for attending 1, 2, 3, 4 or 5 days/week. Our calendar year will follow, as closely as possible, the CUMC holiday schedule. No medication or transportation services are available at this time.

Payment Provisions

TUITION - Tuition for the 2s, 3s, and 4s classes for the school year is:
Two payment plans are offered for your convenience (* 2% discount for CUMC members or sibling currently enrolled):

(A) Nine monthly payments of:

Class	1 Day/week	2 Days/week	3 Days/week	4 Days/week	5 Days/week
2s	$265 per month	$490 per month	$710 per month	$915 per month	$1,070 per month
2s w/Discount*	$260 per month	$480 per month	$696 per month	$897 per month	$1,049 per month
3s & 4s	$255 per month	$475 per month	$690 per month	$895 per month	$1,050 per month
3s & 4s w/Discount*	$250 per month	$465 per month	$676 per month	$877 per month	$1,029 per month

OR

(B) One-time payment of the full year tuition: 2% discount for one-time payment. (*CUMC members or siblings paying the full year tuition will receive only one 2% disount.)* ****The discount is applied to the rates listed below.**

Class	1 Day/week	2 Days/week	3 Days/week	4 Days/week	5 Days/week
2s Paid In Full	$2,340 per year	$4,320 per year	$6,264 per year	$8,073 per year	$9,441 per year
3s & 4s Paid In Full	$2,250 per year	$4,185 per year	$6,084 per year	$7,893 per year	$9,261 per year

A 2% discount will be given when multiple children, in the same family, **are enrolled at the same time, at Bright Days**. The second, younger child's tuition will be discounted 2%. *Limit: one discount per family*. If choosing payment plan (A), tuition is based on nine equal monthly installments. The full tuition is due for each month *regardless of vacations or holidays*. **No refunds will be given because of absences, vacations, mandated closures or closures due to acts of God**. The first payment is due by **July 10th;** and will secure your child's place in school. The first payment must be received on-time to maintain enrollment in the program, otherwise, the student will be placed on the waiting list. The next payment will then be due October 1, and the first of each month thereafter, with the last payment due May 1. If your payment is received after the tenth of the month, a $20.00 late fee is due with the tuition. We are a non-profit organization and do not carry accounts. Parents will receive a 30-day written notice prior to any change in basic rates.

Enrollment

There is a yearly registration fee of $125.00 for one child and is submitted with your enrollment application. If more than one child is enrolled, the fee for each additional sibling is $120.00 per child. The registration fee is collected at the time of enrollment, and is **non-refundable**. *If a child is being withdrawn from the program, parents must provide the school with one month notice; tuition refunds are pro-rated.*

This contract for the enrollment of the child at Bright Days Preschool shall terminate at the end of the school year (August 2027). If the parent(s) wishes to enroll the child for a period beyond this school year, a new enrollment contract must be made.

Children must have current medical and immunization records on file prior to enrollment.
ALL ENROLLMENT FORMS must be completed and turned in by August 1st. The **FIRST MONTH TUITION PAYMENT** is due **July 10th.**

This enrollment contract may be terminated by Bright Days Preschool without cause upon (15) days written notice by the school. This enrollment contract may also be terminated by the school without advance written notice if good cause exists to terminate the contract. Good cause shall be determined at the discretion of the school. Good cause includes, but is not limited to, such reasons as:

1. Behavior of the child that presents a threat or hazard to others at the school.
2. Behavior of the child that presents a threat or hazard to the child while at school.
3. An inability of the program to meet the needs of the child.
4. Failure of the parents to fulfill any obligation under the enrollment contract, including the obligation to pay tuition or fees.
5. Any behavior of the parent which disturbs the harmony of the environment for the children or staff.
6. Any behavior of the parent which disrupts the efficient operation of the school or places a disproportionate demand on the resources of the school or the time of the staff.
7. Violation of the schools policies and procedures.

General Guidelines

Parents or authorized caregivers must sign in children upon arrival and sign out at departure with the full signature of parent or caregiver. (**NO INITIALS PLEASE.)** This is for your child's safety. Children picked up after 12:05pm will be marked as attending lunch bunch and charged the full 1.5 hour lunch bunch rate. Children picked up between 1:30-1:45pm OR after 3pm, will be charged an additional $10 late fee. Parents or other designated persons must pick up children who become ill, as quickly as possible. The school must have permission to give first aid and to obtain necessary emergency medical treatment.

Parents have the right to visit anytime for observation and teacher conferences are available upon the request of the parent. Physical punishment is never permitted.

The possession and use of tobacco in any form, alcohol, or narcotics is prohibited in the buildings and on the ground of Campbell United Methodist Church. Knives, firearms, or anything that might be used as a weapon, may not be brought on campus. Fighting, swearing, and other behaviors inconsistent with the Christian principles of the Church are prohibited. Children must be actively supervised, and the landscaped areas are off-limits for play (shrubbery, fountains, etc.). Bright Days Preschool and the Campbell United Methodist Church reserve the right to levy additional fees resulting from any damage, or activity beyond that of normal wear and tear, to the facility, its equipment or furnishings, and its landscaping, equal to the actual replacement, repair and/or clean-up cost required.

Right of the Licensing Agency

The State of California General Licensing Requirements, Section 101195 states: The Department or licensing agency shall have the authority to interview children, or staff, and to inspect and audit child or facility records without prior consent.

The licensee shall make provisions for private interviews with any child(ren) or any staff member by the licensing agency, and for the examination of all records relating to the operation of the facility.

The Department or licensing agency shall have the authority to observe the physical condition of the child(ren), including conditions that could indicate abuse, neglect, or inappropriate placement, and to have a licensed medical professional examine the child(ren).

Release of Liability for COVID-19 possible transmission
Bright Days Preschool will follow state and federal regulations and recommended universal personal protection and disinfection protocols to limit transmission of all diseases in our preschool. Despite our careful attention to sterilization, disinfection, and use of personal barriers, there is still a chance that persons can be exposed to an illness in our preschool, just as you might be at your grocery store, favorite restaurant, or work. Bright Days Preschool will not be held liable for students or family member who contract COVID-19 or any other illness while attending the preschool.

I understand and agree to the above terms and policies described in the Parent Handbook. I agree to comply with the general policies of Bright Days Preschool and to fulfill the obligations of parents as set forth in this agreement and the Bright Days Parent Handbook.

Parent's Signature_____ **Date** _____

Administrator's Signature _____ **Date** _____